

CABINET MINUTES

Kalamazoo Valley Community College

Office of President

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of June 15, 2010 Cabinet Meeting
Date: June 15, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher and Schlack

Member(s) Absent: Colby & Niewoonder

TBO Discussion

- a. Personnel Items:
 - o Brian Pickrell will fill a custodial position, effective June 21
 - o Debbie Dawson resigned effective June 30, Mark Gard resigned effective June 30th.
 - o Scott Eberstein will retire effective August 31, Tom Thinnes will retire effective July 31.
- b. Reality Checks – shared the following challenges:
 - o none.
- c. Kudos!
 - o To Jim DeHaven for his wind presentation in Germany.
- d. Engaging Our Strengths
 - o Several members reported personally thanking people either in person or in writing.
 - o Sandy thanked everyone involved in the new payroll conversion.
- e. Book Discussion
 - o A new book will be chosen for the fall.

Approval of Minutes

The Cabinet approved the minutes of the June 8, 2010 meeting as corrected.

Other

- o Louise passed around the Purchasing Manual with revisions. This will be brought back for the June 29th Cabinet.
- o Terry reported that the college will have an electronics recycling day on July 23rd from 10 a.m. to 2 p.m. More information will be going out to the college community concerning what items will be accepted and the amount to be charged.
- o Terry said a contractor will be coming out to look at the lighting board in the auditorium to determine what repairs are needed.
- o Terry indicated that new ID cards will be phased in.
- o Jim reported that all the new wind academy students passed the climbing tower test.
- o Russ Panico will be the new treasurer of the Diversity Council.

Priority Registration Discussion –

Motion made and passed to leave the current method as is.

Innovative Thinking Projects –

Wind Turbine Technician Academy Yr 2 of 3-motion made and passed. Cabinet approved no more than \$5,000 will be used from ITG funds.

Final Review of Changes to Student Handbook

Some changes have been incorporated, and the Handbook will be reviewed annually. Motion was approved.

Finalize Agenda/Schedule for June 22 Cabinet Planning Meeting

The Cabinet Planning Meeting agenda was discussed.

Travel – the following items were reported for the record:

- Kathy Johnson and Dan Maley will be going to Lansing, June 16th to meet with members of the local Homeland Security committee.

Grants

- None

Next Meeting – The next regular meeting is scheduled for **June 29, 2010 at 8:00 a.m.**

CABINET PLANNING MEETING – JUNE 22, 2010 AT 7:30 A.M. ROOM A1025 AT MTEC.